



VIGNAN'S INSTITUTE OF MANAGEMENT AND TECHNOLOGY FOR WOMEN

Sponsored by Lavu Educational Society, Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad.
Kondapur (V), Ghatkesar (M), Medchal - Malkajgiri (D) - 501 301 Phone: +91 96529 10002/3



VMTW/Principal/Office order/2023/18(15)

Date: 21/08/2023

PROCEEDINGS OF THE OFFICE ORDER

A committee consisting of the following members is hereby constituted as "Anti-ragging Cell" for the academic year 2023-24.

S.No	Name of the Committee Member	Designation	Position	Phone No.
1	Dr.G.Apparao Naidu	Principal	Chairman	8008366772
2	Mr. Chandra Babu	Police Representative	CI Ghatkesar	8712662178
3	Mr. Narsimha Rao	Media Representative	Field Officer	9390005133
4	Mrs. M. Parimala	HOD-CSE	Faculty Representative	9849986685
5	Mrs.Vinodha	Hostel Warden	Mgmt. Representative	9866300389
6	Mr.Subhash	Parent Representative	Member	8522015701
7	Mr.Ramana	Parent Representative	Member	9848258963
8	Ms.Niharika Reddy	IV Yr CR	Member	7075573555
9	Ms.V.Nandhana	III YR CR	Member	9390012063
10	Ms.M.Bhargavi	II YR CR	Member	9959574246
11	Dr.C.Srinivasa Kumar	Professor	Member	9849715531
12	Mrs.G.Swathi	Asst. Prof.,	Member Secretary	9010513351

Duties & Responsibilities:

1. Should meets often to discuss the steps to be taken to prevent ragging in the campus.
2. Mandatorily, anti-ragging undertaking is taken from students and their parents at the time of admission.
3. Awareness programs are conducted to the students in association with TS legal Services Authority, Local Police, Progressive Psychologists Association and various NGOs about ragging act, punishments and consequences
3. Posters depicting the anti-ragging act and its punishments are displayed on all notice boards, corridors and at the canteen.
4. Contact numbers of the anti-ragging committee members are displayed at various sensitive places across the campus

Term: Two years and shall continue to be in force until reconstruction.

Meetings: The meeting may be schedule as and when necessary.

Copy to:

All the members of ARC



PRINCIPAL
Principal
Vignan's Institute of Management & Technology For Women
Kondapur (V), Ghatkesar (M), Medchal-Malkajgiri (D) District
Telangana State



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VMTW/ARC/Cir/2023-24/01

Date: 19-11-2023

CIRCULAR

All the members of Anti-Ragging Committee are hereby informed that they have to attend the Anti-Ragging Committee Meeting for the Academic Year 2022-23 which is planned to conduct on 21-11-2023, at 3:00pm.

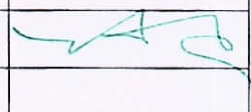

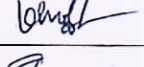
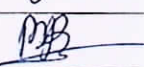
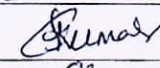


Venue: Principal Chamber

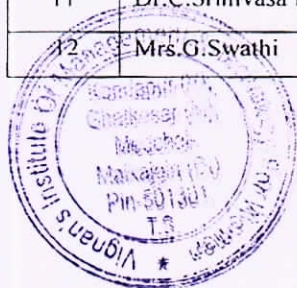
Agenda:

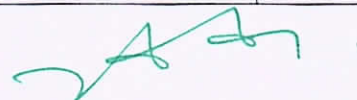
1. Discussion on previous year Anti-Ragging meeting.
2. Reinstating the guidelines for Anti- Ragging in the campus.


PRINCIPAL

Copy to:

S.No	Name of the Committee Member	Designation	Position	Signature
1	Dr.G.Apparao Naidu	Principal	Chairman	
2	Mr. Chandra Babu	Police Representative	CI Ghatkesar	
3	Mr.Narsimha Rao	Media Representative	Field Officer	
4	Mrs.M.Parimala	HOD-CSE	Faculty Representative	
5	Mrs.Vinodha	Hostel Warden	Mgmt Representative	
6	Mr.Subhash	Parent Representative	Member	
7	Mr.Ramana	Parent Representative	Member	
8	Ms.Niharika Reddy	IV Yr CR	Member	
9	Ms.V.Nandhana	III YR CR	Member	
10	Ms.M.Bhargavi	II YR CR	Member	
11	Dr.C.Srinivasa Kumar	Professor	Member	
12	Mrs.G.Swathi	Asst.Prof..	Member Secretary	





Principal
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VMTW/ARC/MoM/2023-24/01

Date: 21-11-2023

Minutes of the Anti-Ragging Committee Meeting held on 21st November 2023


The Anti-Ragging Committee meeting of Vignan's Institute of Management and Technology for Women for the Academic Year 2023-2024 was held on 21st November 2023 at 11:00AM at Principal Chamber. The following members are attended the meeting to discuss and approve various Anti-Ragging measures to avoid the Ragging in the campus for the Academic Year 2023-2024 as per agenda.

S.No	Name of the Committee Member	Designation	Position
1	Dr.G.Apparao Naidu	Principal	Chairman
2	Mr. Chandra Babu	Police Representative	CI Ghatkesar
3	Mr.Narsimha Rao	Media Representative	Field Officer
4	Mrs.M.Parimala	HOD-CSE	Faculty Representative
5	Mrs.Vinodha	Hostel Warden	Mgmt Representative
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7	Mr.Ramana	Parent Representative	Member
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10	Ms.M.Bhargavi	II YR CR	Member
11	Dr.C.Srinivasa Kumar	Professor	Member
12	Mrs.G.Swathi	Asst.Prof.,	Member Secretary

The Chairman heartily welcomed the members for the meeting. Further, Chairman informed about the importance of the committee and its tasks to the members and stated the various measures to be taken to make ragging free campus.

The members of the committee expressed satisfaction over the anti-ragging measures implemented in the campus for the academic year 2022-23.




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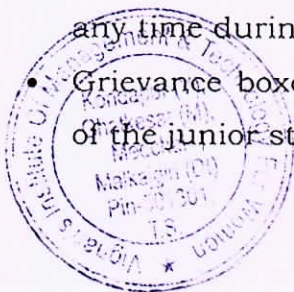


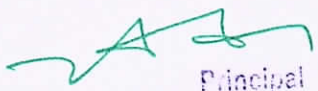
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- 2nd floor of the block is allocated to the first-year students. So it is decided to not to allow senior students in to that floor without prior permission.
- The committee decided to advice students to strictly follow the dress code.
- It is decided to collect undertaking forms duly signed by the parents and students
- Display posters and boards detailing the anti-ragging measures are displayed in all the notice boards in all the departments of the colleges as well as hostels
- Flex boards to be displayed in the corridors, departments, staircase and hostels.
- Mobile phone numbers of HOD's, senior faculty members, Transport in charge and Warden are to displayed in the notice board.
- Anti-Ragging squads are to be deployed in various locations i.e., Floors, Open ground,, Canteen, library and Railway station. (Annexure-I)
- Anti-Ragging teams for buses are appointed. (Annexure-II)
- Anti-Ragging student team shall be formed. (Annexure-III)
- Squad in the Buses will be made responsible for any kind of misbehaviour by the students during the travel
- Strict vigilance shall be deployed at the bus parking area.
- Decided to conduct awareness campaigns and programs for students.
- A Hostel monitoring team to be formed with staff and senior students for ease of access to juniors. (Annexure-IV).
- Support desk shall be form made available to sort out issues with reference to ragging.
- First year faculty shall not leave the class till the arrival the next faculty.
- Staff and warden will be at liberty to check and inspect the hostel area at any time during night.
- Grievance boxes should be installed at college to collect the complaints of the junior students




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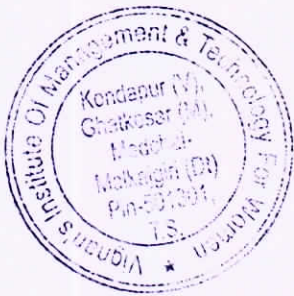
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- To install CCTV cameras at vital location to watch the movement of the students.

The Meeting concluded with vote thanks by the Coordinator.

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UNDERTAKING FORM

Date: 03.12.2023

Punishments for Ragging

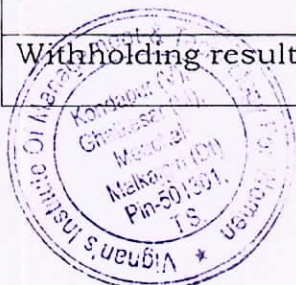
S.No	Action	Punishment
1	Teasing, causing embarrassment of humiliation	Imprisonment up to 6 months or fine up to a maximum of Rs.1,000/- or both
2	Assaulting using criminal force or criminal intimidation	Imprisonment up to one year or fine of Rs.2,000/- or both
3	Wrongfully restraining or confining or causing hurt.	Imprisonment up to two year and fine up to Rs. 5,000/- or both
4	Causing grievous hurt or kidnapping or raping or committing unnatural offence	Imprisonment up to five years and fine up to Rs. 10,000/-
5	Causing Death or Abetting suicide	Imprisonment for life or term up to ten years with fine up to Rs. 1 Lakh.

Forms of Ragging

To address seniors as Sir/Madam	To look at pornographic pictures to 'shock' the fresher out of their innocence.
To perform mass drills	To force to drink alcohol, scalding tea, etc...
To serve various errands	To force to do acts with sexual overtones, including homosexual acts
To do menial jobs of the seniors	To force to do acts which can lead to physical injury /mental torture or death?
To ask / answer vulgar questions	To strip, kiss, etc. and indulge in any other obscene acts

Other Punishments

Cancellation of admission.	Debaring from representing the college in cultural activities, sports etc...
Suspension from attending classes	Suspension / expulsion from the hostel
Withholding / withdrawing scholarship I other benefits	Rustication from the college for periods varying from 1 to 4 semesters
Debaring from appearing in any test / examination	Expulsion from the institution and consequent debaring from admission to any institution
Withholding results.	Fine for ragging between Rs. 25,000/- to Rs. 1 lakh



[Signature]
Principal
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I am aware of the law regarding ragging as well as the punishment for ragging.
I undertake that I will not indulge in any ragging activity.

Name of the Student

Department

Signature of the Student:

Regd. No:

I, the parent / guardian of above named student gone through the list of punish merits for ragging and agree to abide by the punishment meted out to my ward in case the later found guilty of ragging

Date:

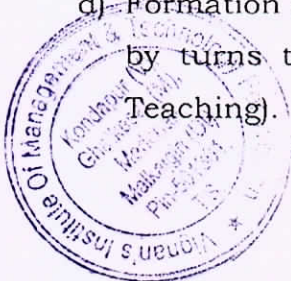
Sign of Parent / Guardian:

Name of the Parent /
Guardian

Enclosure:

Anti-ragging measures taken in VMTW Campus for the A.Y: 2023-2024

1. As per the Prohibition of Ragging ACT in Educational Institutions plan of action for the year 2022-23 is formulated.
2. An Anti-Ragging Committee is constituted under Chairmanship of Principal and HOD's, Senior Faculty Members & Manager as members to work out the plan of action.
 - a) Under takings as per format given with the letter at reference from the senior students are taken with parents counter signature well before the joining of juniors.
 - b) Formation and design of new flexes with fresh team members and their contact cell phone numbers along with Toll free numbers are prepared for display in Notice Boards.
 - c) Laminations containing Anti ragging information are prepared and exhibited in college buses and at students gathering places like canteen.
 - d) Formation of Anti Ragging Squads in the campus and in college buses by turns to share the duties by all the staff (Teaching and Non-Teaching).



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e) All I Year classes are arranged in a single floor, to block access to the seniors.

The stray incidents came to the notice of management were settled in an amicable way with the support of all concerned by counselling the repercussion of ragging punishments.

By strictly implementing the anti-ragging measures, suggested by the TSCHE with the support of all concerned staff, we are able to maintain campus as ragging free campus.



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ADMINISTRATIVE ACTION IN THE EVENT OF RAGGING

The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

The Anti-Ragging Committee may be depending on the nature and gravity of the guilt may award with following punishments, namely;

1. Suspension from attending classes and academic privileges.
2. Withholding/withdrawing scholarship/fellowship and other benefits.
3. Debarring from appearing in any test/ examination or other evaluation processes.
4. Withholding results.
5. Debarring from representing the institution in any regional, national or international meet' tournament' youth festival, etc.
6. Cancellation of admission
7. Suspension from hostel or mess, and the like.
8. Rustication from the institution for period ranging from one to four semesters
9. Expulsion from the institution and consequent debarring from admission to any other institution for a specified


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THE PROCEDURE FOR HANDLING RAGGING ISSUES

The information on ragging can be received in the following manner:

1. Through the notified contact details of the Committee members and national help-line number on ragging for necessary relief in terms of the provisions of the UGC Regulations.
2. Through any other member of the Institute.
3. From an external source.
4. In the event of receipt of information of ragging by any of the officers mentioned at (i) above, he/she will promptly alert/inform the Chairman of the Anti-Ragging Committee of the Institute or any of its members. The activity shall be completed, at the most, within two hours of receipt of this information.
5. The Anti-Ragging Committee of the Institute shall promptly conduct a preliminary on the spot inquiry and collect details of the incident as available prima facie. The preliminary investigation/details of the incident shall be immediately brought to the notice of the Chairman of the Institute. The activity shall be completed, at the most, within twenty hours of receipt of information.
6. On the basis of Prima Facie, the Anti-Ragging Committee of the Institute shall promptly conduct an inquiry into the incident as per provisions laid down in Clause 6.3(e) of the UGC Regulations.
7. The Anti-Ragging Committee of the Institute shall complete the inquiry and submit its report along with recommendations to the Chairman of the Anti-Ragging Committee of the Institute within fifteen days of the incident.
8. Thereafter, the said report and recommendations shall be considered by the Anti-Ragging Committee for deciding the punishment on the erring students in terms of provisions contained at Clause 9.1 of the UGC Regulations.

Principal



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Annexure- I

The following squads are responsible for preventing the ragging in the campus at various locations like Canteen, Open grounds, Library and College Corridors etc., during recession period and Lunch break as discussed in the meeting of Anti Ragging Committee.

Anti-Ragging Squad - I (4 Weeks)

The squad is appointed for Vigilance from 03/12/2023 TO 31/12/2023

S.No	Name	Designation	Location	Signature
1	Mr. M. Bhoja Raju	Asst.Prof, BS&H	Canteen	
2	Mrs. B. Bhavani	Lab. Asst, BS&H	Canteen	
3	Mrs. M.Veena Kumari	Asst., Lib, BS&H	Library	
4	Mr. Dr. V. Raju	Asst. Prof, BS&H	B-Block-I-Floor	
5	Mr. T. Dileep	Asst. Prof, BS&H	B-Block-II-Floor	
6	Mr. B. Vinod	Asst. Prof, ECE	A-Block-III-Floor	
7	Mr. Ch. Anji	Asst. Prof, CSE	A-Block-III-Floor	
8	Mrs. V. Rupa	Asst. Prof, IT	A-Block-II-Floor	
9	Mrs. K. Helini Reddy	Asst. Prof, IT	A-Block-II-Floor	
10	Mr. J. Sunil	Asst. Prof, ECE	A-Block-I-Floor	
11	Mr. G. Ganesh Reddy	Asst. Prof, ECE	A-Block-I-Floor	
12	Ms.Susmitha Galipelly	Asst. Prof, BS&H	Open Ground	
13	B. Koteswara Rao	P.D. BS&H	Open Ground	
14	Ms.Yakamma	Asst.P.D.BS&H	Open Ground	

Anti-Ragging Committee
Coordinator

Principal
Vignans Institute of Management & Technology For Women
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Annexure - II

SQUADS FOR PREVENTING- RAGGING IN BUSES

The following members of the staff are appointed as Anti Ragging Squad Members to monitor the movement of the student during the journey from boarding points to the College and vice versa. They are instructed to ensure ragging free environment in the buses and support the I st B.Tech. students to avoid any untoward incidents in this matter.

It is clearly mentioned and brought to the notice of seniors that ragging is banned in the institution. The punishments for indulging ragging are

- Expulsion from the institutions / hostels
- With holding scholarships or other benefits
- With holding results
- Suspension from hostels
- Removing bus facility etc.,
- Cancellation of JKC enrolment
- Not eligible for placements

1. Bus No: 01 Route: Nizampet from: 03/12/2023 TO 31/12/2023

S.No	Name of the Faculty	Designation & Branch	Signature
1	Mrs. Indira Priyadarshini	Asst. Prof, ECE	
2	Mr. Raju	Lab Asst., EEE	

2. Bus No: 02 Route: BharathNagar from: 03/12/2023 TO 31/12/2023

S.No	Name of the Faculty	Designation & Branch	Signature
1	Mr. B. Phijik	Asst. Prof, CSE	
2	Dr. Sk. Mastan Basha	Asst. Prof, ECE	

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3. Bus No: 03 Route: Karmanghat from: 03/12/2023 TO 31/12/2023

S.No	Name of the Faculty	Designation & Branch	Signature
1	Mrs. B. Geetha	Asst. Prof, CSE	B. Geetha
2	Mrs.Ch.Swapna Reddy	Asst. Prof, IT	Swapna

4. Bus No: 04 Route: Balapur X Road from: 03/12/2023 TO 31/12/2023

S.No	Name of the Faculty	Designation & Branch	Signature
1	Mr. K. Kala Chary	Lab Asst., BS&H	Kala
2	Mr.Ch. Sunil	Asst. Prof, CSE	Sunil

5. Bus No: 05 Route: Ramnagar from: 03/12/2023 TO 31/12/2023

S.No	Name of the Faculty	Designation & Branch	Signature
1	Ms.Kumari	Asst. Prof, EEE	Kumari
2	Mr.P. Venu Madhav	A.A.O, Office	VenuMadhav

6. Bus No: 06 Route: Malakpet from: 03/12/2023 TO 31/12/2023

S.No	Name of the Faculty	Designation & Branch	Signature
1	Mr. T. Pullaiah	Asst. Prof, ECE	Pullaiah
2	Mrs. M. Sravani	Asst. Prof, CSE	Sravani

7. Bus No: 07 Route: Suchitra from: 03/12/2023 TO 31/12/2023

S.No	Name of the Faculty	Designation & Branch	Signature
1	Mr. Venkanna	System Admin., CSE	Venkanna
2	Mr. Ch. Anji	System Admin., CSE	Anji


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8. Bus No: 08 Route: Ramanthpur from: 03/12/2023 TO 31/12/2023

S.No	Name of the Faculty	Designation & Branch	Signature
1	Mrs. T.V. Nagaraja Kumari	Librarian	
2	Dr.S. Ranga Swamy	Asst. Prof, CSE	

9. Bus No: 09 Route: Saroornagar from: 03/12/2023 TO 31/12/2023

S.No	Name of the Faculty	Designation & Branch	Signature
1	Mr. K. Bal Reddy	Asst. Prof, BS&H	
2	Mrs. G. Sushmitha	Asst. Prof, ECE	

10. Bus No: 10 Route: Nagaram from: 03/12/2023 TO 31/12/2023

S.No	Name of the Faculty	Designation & Branch	Signature
1	Mrs. K. Prathyusha	Asst. Prof, CSE	
2	Mrs. A. Eenaja Reddy	Asst. Prof, IT	

11. Bus No: 11 Route: Bhongir from: 06/12/2023 TO 31/12/2023

S.No	Name of the Faculty	Designation & Branch	Signature
1	Mrs. K. Helini Reddy	Asst. Prof, IT	
2	Mr. K. Ashok Reddy	Asst. Prof, ECE	

Anti-Ragging Committee
Coordinator

Principal
Vignani's Institute of Management & Technology For Women
Kondapur (V), Ghatkesar (M), Medchal-Malkajgiri (Dt)-501301.
Telangana State

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Annexure - I

The following squads are responsible for preventing the ragging in the campus at various locations like Canteen, Open grounds, Library and College Corridors etc., during recession period and Lunch break as discussed in the meeting of **Anti Ragging Committee.**

Anti-Ragging Squads - II (2 Weeks)

The squad is appointed for Vigilance from 03-01-2024 To 12-01-2024

S.No	Name	Designation	Location	Signature
1	Mr. M. Bhoja Raju	Asst.Prof, BS&H	Canteen	
2	Mrs. B. Bhavani	Lab. Asst, BS&H	Canteen	
3	Mrs. M.Veena Kumari	Asst., Lib, BS&H	Library	
4	Mr. Dr. V. Raju	Asst. Prof, BS&H	B-Block-I-Floor	
5	Mr. T. Dileep	Asst. Prof, BS&H	B-Block-II-Floor	
6	Mr. B. Vinod	Asst. Prof, ECE	A-Block-III-Floor	
7	Mr. Ch. Anji	Asst. Prof, CSE	A-Block-III-Floor	
8	Mrs. V. Rupa	Asst. Prof, IT	A-Block-II-Floor	
9	Mrs. K. Helini Reddy	Asst. Prof, IT	A-Block-II-Floor	
10	Mr. J. Sunil	Asst. Prof, ECE	A-Block-I-Floor	
11	Mr. G. Ganesh Reddy	Asst. Prof, ECE	A-Block-I-Floor	
12	Ms.Susmitha Galipelly	Asst. Prof, BS&H	Open Ground	
13	B. Koteswara Rao	P.D. BS&H	Open Ground	
14	Ms.Yakamma	Asst.P.D.BS&H	Open Ground	

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Annexure - II

SQUADS FOR PREVENTING- RAGGING IN BUSES

The following members of the staff are appointed as Anti Ragging Squad Members to monitor the movement of the student during the journey from boarding points to the College and vice versa. They are instructed to ensure ragging free environment in the buses and support the 1st B.Tech. students to avoid any untoward incidents in this matter.

It is clearly mentioned and brought to the notice of seniors that ragging is banned in the institution. The punishments for indulging ragging are.

- Expulsion from the institutions / hostels
- With holding scholarships or other benefits
- With holding results
- Suspension from hostels
- Removing bus facility etc.,
- Cancellation of JKC enrolment
- Not eligible for placements.

1. Bus No: 01 Route: Nizampet from: 03-01-2024 To 12-01-2024

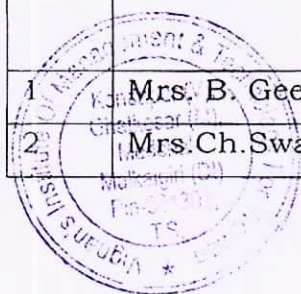
S.No	Name of the Faculty	Designation & Branch	Signature
1	Mrs. Indira Priyadarshini	Asst. Prof, ECE	
2	Mr. Raju	Lab Asst., EEE	

2. Bus No: 02 Route: BharathNagar from: 03-01-2024 To 12-01-2024

S.No	Name of the Faculty	Designation & Branch	Signature
1	Mr. B. Phijik	Asst. Prof, CSE	
2	Dr. Sk. Mastan Basha	Asst. Prof, ECE	

3. Bus No: 03 Route: Karmanghat from: 03-01-2024 To 12-01-2024

S.No	Name of the Faculty	Designation & Branch	Signature
1	Mrs. B. Geetha	Asst. Prof, CSE	
2	Mrs. Ch. Swapna Reddy	Asst. Prof, IT	



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4. Bus No: 04 Route: Balapur X Road from: 03-01-2024 To 12-01-2024

S.No	Name of the Faculty	Designation & Branch	Signature
1	Mr. K. Kala Chary	Lab Asst., BS&H	
2	Mr.Ch. Sunil	Asst. Prof, CSE	

5. Bus No: 05 Route: Ramnagar from: 03-01-2024 To 12-01-2024

S.No	Name of the Faculty	Designation & Branch	Signature
1	Ms.Kumari	Asst. Prof, EEE	
2	Mr.P. Venu Madhav	A.A.O, Office	

6. Bus No: 06 Route: Malakpet from: 03-01-2024 To 12-01-2024

S.No	Name of the Faculty	Designation & Branch	Signature
1	Mr. T. Pullaiah	Asst. Prof, ECE	
2	Mrs. M. Sravani	Asst. Prof, CSE	

7. Bus No: 07 Route: Suchitra from: 03-01-2024 To 12-01-2024

S.No	Name of the Faculty	Designation & Branch	Signature
1	Mr. Venkanna	System Admin., CSE	
2	Mr. Ch. Anji	System Admin., CSE	

8. Bus No: 08 Route: Ramanthpur from: 03-01-2024 To 12-01-2024

S.No	Name of the Faculty	Designation & Branch	Signature
1	Mrs. T.V. Nagaraja Kumari	Librarian	
2	Dr.S. Ranga Swamy	Asst. Prof, CSE	



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9. Bus No: 09 Route: Saroornagar from: 03-01-2024 To 12-01-2024

S.No	Name of the Faculty	Designation & Branch	Signature
1	Mr. K. Bal Reddy	Asst. Prof, BS&H	
2	Mrs. G. Sushmitha	Asst. Prof, ECE	

10. Bus No: 10 Route: Nagaram from: 03-01-2024 To 12-01-2024

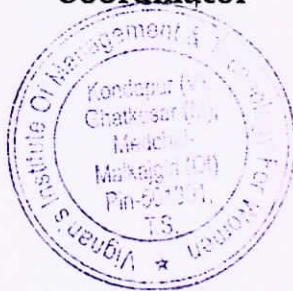
S.No	Name of the Faculty	Designation & Branch	Signature
1	Mrs. K. Prathyusha	Asst. Prof, CSE	
2	Mrs. A. Eenaja Reddy	Asst. Prof, IT	

11. Bus No: 11 Route: Bhongir from: 03-01-2024 To 12-01-2024

S.No	Name of the Faculty	Designation & Branch	Signature
1	Mrs. K. Helini Reddy	Asst. Prof, IT	
2	Mr. K. Ashok Reddy	Asst. Prof, ECE	

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